



## KLW Standard Terms & Conditions

Supplier shall notify KLW immediately upon discovery of any nonconformance including nonconformance identified after delivery. The disposition of all nonconformances shall be the sole responsibility of KLW.

Supplier shall obtain KLW approval prior to any change in product and/or manufacturing processes, change of suppliers, and /or change of manufacturing location.

Supplier shall grant access to KLW, our customer(s) and all regulatory authorities to the supplier's facilities, at any level of the supply chain. Entry provides for access to quality system documentation and quality records as well as the ability to conduct audits and verify product and processes.

When specifically requested by KLW, Supplier shall make specified quality data and/or approved design data available in the English language.

Records necessary to demonstrate conformance for all items on this order shall be maintained for a minimum of 12 years. Records which are the property of or pertain to KLW contracts or PO's shall not be disposed of without KLW consent. Contact KLW Quality for disposition. Records which are property of or pertain to KLW contracts shall not be disposed of without KLW consent. These records must be made available to KLW at any time upon request. When requested, document submission guidelines are as follows:

- For product shipped in the last two years – within 1 hour
- For product shipped more than two years ago – within 1 day

Supplier shall flow down to their sub-tier suppliers the applicable requirements in the purchasing documents, including KLW customer requirements.

Changes which may affect product conformity and delivery must be documented and communicated to KLW prior to implementing the change. These include, but are not limited to: design changes, ownership change, major quality manual/procedural changes, major process changes, product changes and obsolescence, change in inspection techniques, change in manufacturing location, change in certification or accreditation status, and/or others deemed worth disclosing by the supplier.

Supplier shall ensure that persons are aware of their contribution to product or service conformity, product safety and the importance of ethical behavior.

Supplier shall prevent the use of counterfeit parts from entering the supply chain.

Supplier shall ensure that all equipment used to manufacture parts is maintained (and documented) per manufacturer recommendation(s) and/or on a periodic basis. Maintenance schedule and records are maintained and available for review upon

request. In the event of sale, trade, or dissolution of the business, and the Supplier is no longer able to retain records required, they shall be returned to KLW.

Supplier will comply with all applicable export, import, and sanctions laws and regulations applicable to the export or import of goods including the United States Export Administration Regulations ("EAR"), the United States International Traffic in Arms Regulations ("ITAR"), the United States Foreign Corrupt Practice Act, the United States Arms Export Control Act and regulations and orders administered by the United States Treasury Department's Office of Foreign Assets Control (collectively, "Export/Import Laws").

If nonconforming product is determined to exist or is suspected to exist on product already delivered to KLW, the supplier and/or any involved subcontractor(s) must provide a written disclosure to KLW. This disclosure must occur within 24 hours of the discovery. The disclosure must contain the following information at a minimum:

- Part number
- Part name
- Description of the NC (is/should be format)
- Customer/Organization name
- Suspect/affected serial number(s)
- Quantity affected
- Date first manufactured
- Date last manufactured
- Date Delivered
- Date codes, and airplane line units when applicable
- Description of the root cause
- Description of the corrective action
- Proposed disposition of the NC
- Name, signature and phone number of the member of supplier's QA who authorized the notification

If the information listed above is not available in its entirety within one business day, Supplier shall provide as much information as possible and include a schedule or plan detailing when the remaining information will be provided.

Note: if the condition is a possible safety of flight concern, submit all available information immediately.

Supplier shall ensure preservation of product where applicable in accordance with product specifications and statutory and regulatory requirements, including provisions for prevention, detection, and removal of foreign object debris (FOD).

Supplier personnel shall be qualified to perform work as applicable to the specifications listed in purchasing documents (purchase order, drawings, BOM, etc.).